



राजीव गांधी राष्ट्रीय युवा विकास संस्थान
Rajiv Gandhi National Institute of Youth Development
युवा कार्यक्रम विभाग / Department of Youth Affairs
युवा कार्यक्रम और खेल मंत्रालय, भारत सरकार
Ministry of Youth Affairs & Sports, Government of India
श्रीपेरुम्बुदूर Sriperumbudur – 602105 / तमिल नाडु / Tamil Nadu

Date: 22.10.2025

Recruitment of Teaching & Non-Teaching Positions

Advt. No. RGNIYD/Rec/Regular & Contract NT/2025-26/005

The Rajiv Gandhi National Institute of Youth Development (RGNIYD), Sriperumbudur, Tamil Nadu, is an Institute of National Importance by an Act of Parliament No.35/2012 under the Department of Youth Affairs, Ministry of Youth Affairs and Sports, Government of India, invites applications (**only through physical mode**) from Indian Nationals possessing excellent academic record and relevant work experience for direct recruitment / deputation / Contractual for the following posts in the Rajiv Gandhi National Institute of Youth Development (RGNIYD), Sriperumbudur, Tamil Nadu.

1.	Name of the Post	:	Controller of Examination (Regular)
2.	No of Post	:	01 (One) – UR
3.	Classification	:	Group – A
4.	*Pay Band + Grade Pay	:	PB – 4 (Rs.37,400-67,000) AGP – Rs.8,700/-
5.	Age Limit	:	55 Years
6.	<u>Essential :</u> Education and other qualification	:	i. A Master's Degree with at least 55% of the marks or its equivalent grade of B in UGC seven-point scale. ii. At least 15 years of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration, (OR) iii. Comparable experience in a research establishment and / or other institutions of higher education (OR) iv. 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post
7.	Period of Probation	:	Not Applicable
8.	Mode of Recruitment	:	Direct Recruitment / Deputation

9.	Desirable	:	<ul style="list-style-type: none"> i. Knowledge of working in E-Office System. ii. Experience in Exam Cell/CoE Section in a University or in any National Institutes. iii. Knowledge of computer applications.
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1.	Name of the Post	:	Finance Officer (Regular)
2.	No of Post	:	01 (One) – UR
3.	Classification	:	Group – A
4.	*Pay Band + Grade Pay	:	PB – 3 (Rs.15,600-39,100) GP – Rs.7,600/-
5.	Age Limit	:	Preferably below 57 years
6.	Essential : Education and other qualification	:	<ul style="list-style-type: none"> i. Officers working in Organized Accounts Services (ICAS, IRAS, IDAS, IP&TAS, IA&AS) with holding analogous post on regular basis.
7.	Period of Probation	:	Not Applicable
8.	Mode of Recruitment	:	Deputation basis, failing which by contract
9.	Desirable	:	<ul style="list-style-type: none"> i. Knowledge of working in E-Office System / PFMS / Tally. ii. Knowledge of computer applications.

1.	Name of the Post	:	Library cum Documentation Officer (Regular)
2.	No of Post	:	01 (One) – UR
3.	Classification	:	Group – B
4.	*Pay Band + Grade Pay	:	PB – 2 (Rs.9,300-34,800) GP – Rs.4,600/-
5.	Age Limit	:	30 years (Relaxable for Government Servants up to five years in accordance with the instructions or orders issued by the Central Government, from time to time.)
6.	Essential : Education and other qualification	:	<ul style="list-style-type: none"> i) M.Lib Science / M. Lis or equivalent with 50% marks, or ii) Master's Degree in Arts/Science/Commerce or any other discipline with 50% marks and B.Lib.Sc/ B.L.I.Sc with 50% marks. iii) 3 years' experience in the field of Library & Information Science. <p>Desirable: Knowledge of Open Source Software, One year course in computer with knowledge of office applications.</p>
7.	Period of Probation	:	02 years

8.	Mode of Recruitment	:	50% by promotion failing which by deputation (including short term contract) 50% by direct recruitment.
9.	Desirable	:	i. Knowledge of working in E-Office System. ii. Knowledge of computer applications.

1.	Name of the Post	:	Assistant (Regular)
2.	No of Post	:	01 (One) – UR
3.	Classification	:	Group – C
4.	*Pay Band + Grade Pay	:	PB – 1 (Rs.5,200-20,200) GP – Rs.2,400/-
5.	Age Limit	:	27 years (Relaxable for Government Servants up to five years in accordance with the instructions or orders issued by the Central Government, from time to time.)
6.	Essential : Education and other qualification	:	i) Bachelor's Degree from a recognized University or equivalent; ii) three years' experience in administration and establishment or accounts and budget; etc. in the Government or University or College. iii) Knowledge of Computer Application.
7.	Period of Probation	:	02 years
8.	Mode of Recruitment	:	Direct Recruitment failing which Deputation (including short term contract)
9.	Desirable	:	i. Knowledge of working in E-Office System. ii. Knowledge of computer applications.

*** Pay: As per 6th CPC (to be converted to 7th CPC at the time of fixation).**

1.	Name of the Post	:	Consultant (Administration) on contract
2.	No. of Posts	:	01 (One)
3.	Place of posting	:	Sriperumbudur
4.	Educational Qualification	:	Minimum a Graduate in any discipline
5.	Desirable Qualification	:	Conversant with working knowledge in computer
6.	Age as on 30 th September 2025	:	Not exceeding 62 years
7.	Experience	:	Should have retired in minimum Pay Level 10 (Grade Pay 5400 as per 06 CPC) from any National Institute (or) University (or) State University with experience in General Administration, Legal Matters, Establishment, etc.
8.	Consolidated salary	:	Equivalent to the last pay drawn plus Dearness Allowance minus (Pension plus Dearness Relief)

9.	Period of Appointment	:	Initially 03 months, which may be extended based on performance.
10.	Nature of Duties	:	To look after General Administration, Legal Matters, Establishment, etc.

1.	Name of the Post	:	Consultant (Academics) on contract
2.	No. of Posts	:	01 (One)
3.	Place of posting	:	Sriperumbudur
4.	Educational Qualification	:	Minimum a Graduate in any discipline
5.	Desirable Qualification	:	Conversant with working knowledge in computer
6.	Age as on 30 th September 2025	:	Not exceeding 62 years
7.	Experience	:	Should have retired in minimum Pay Level 10 (Grade Pay 5400 as per 06 CPC) from any National Institute (or) University (or) State University with experience in Academic and Examination related works.
8.	Consolidated salary	:	Equivalent to the last pay drawn plus Dearness Allowance minus (Pension plus Dearness Relief)
9.	Period of Appointment	:	Initially 03 months, which may be extended based on performance.
10.	Nature of Duties	:	To look after the Academic Section

General Instructions / Information to Candidates:

1. The candidate must be a citizen of India.
2. Interested candidates should apply only through Physical Mode as prescribed format by the Institute.
3. Candidates applying for more than one post should submit separate application forms for each post.
4. The candidates are advised to download the application form from the Institute website and send the duly filled hard copy of the application along with the self-attested copies of the relevant testimonials, certificates, enclosures etc. by speed post / courier to the address given below well-in-advance without waiting till last date, to avoid postal delay or any other unforeseen problems. The institute will not be held responsible for any postal delay at any stage.

**The Assistant Registrar (Administration)
Rajiv Gandhi National Institute of Youth Development (RGNIYD)
Ministry of Youth Affairs & Sports, Government of India
Bangalore to Chennai Highway, Sriperumbudur – 602 105
Kancheepuram District, Tamil Nadu.**

5. The envelope containing the application must be superscribed as “**Application for the post of _____**”.

6. Candidates who wish to apply are required to visit the RGNIYD website (www.rgnyd.gov.in) and follow the application instructions provided therein carefully.
7. The prescribed essential qualifications and experience are the minimum requirements, and mere possession of the same does not guarantee an interview call. RGNIYD reserves the right to shortlist candidates for interview based on higher qualifications, relevant experience, and other criteria as deemed appropriate. Candidates are therefore advised to provide complete details of all qualifications and relevant experience exceeding the minimum prescribed, along with supporting documentary evidence.
8. Candidates belonging to SC, ST, OBC, PwD, Women, and Minority communities are encouraged to apply.
9. During the recruitment process neither any application under RTI Act, 2005 / Grievance or any other request shall be entertained nor information shall be provided.
10. No TA / DA shall be paid to the candidates attending the skill test / written test / interview.
11. Applications received through email / incomplete / not on prescribed format / without self-attested copies of relevant documents / not through proper channel will not be considered.
12. Candidates shortlisted for skill test / written test / interview will be informed through email as mentioned in the application form.
13. Candidates shall have to produce all the original documents / certificates at the time of appearing for test / interview for verification.
14. Any dispute with regard to selection process will be subject to court / tribunal having jurisdiction over Chennai.
15. The Institute will not provide any accommodation for interview participants.
16. If any candidate is found engaged in any form of secondary employment whether online, with another institution, or by uploading content to social media platforms without prior approval, their services will be terminated immediately without prior notice.
17. Requests for online interviews or change in venue will not be entertained.
18. Canvassing in any form or bringing political or other influence will lead to disqualification. No interim correspondence will be entertained. Any misrepresentation or false information found at any stage will lead to cancellation of candidature or termination of employment.
19. Candidates are solely responsible for the accuracy of the information provided in the application form.

20. The Institute shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case it is found that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his/her services shall be liable to be terminated.
21. The scrutiny of applications will be done prima facie on the basis of the documents and information furnished by the candidate in the application. Any discrepancy found between the information given in the application and verified by the supporting document at any stage of recruitment/appointment shall render the candidate ineligible. Hence, the candidate is responsible for the correctness of the information provided in the application. Any information given in the application that is incorrect/ false/ suppressed fact will render the candidature ineligible. The decision of the committee involved in the shortlisting process shall be final. No interim correspondence/ enquiry will be entertained from the candidate in connection with the shortlisting process.
22. In case of any inadvertent mistake in the process of selection which may be detected at any stage, even after the issue of the appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
23. Applications from candidates, who do not meet the eligibility criteria, including "Good Academic Record" requirements, will be summarily rejected.
24. The decision of the Institute relating to eligibility, acceptance or rejection of applications, screening, mode of selection, and conduct of interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or their representative.
25. Candidates selected on direct recruitment basis will not be allowed to join the Institute on Extraordinary leave from parent organization.
26. **Last date of receiving Hard Copy of the application along with necessary enclosures is 30 days from date of publication of this advertisement in the employment news. (Note: Thirty days will be counted from the last day of the week in which the advertisement appears in the Employment News.)**

Instructions to the Candidates for Regular / Deputation Positions:

- 1) The applicants should go through all the instructions, recruitment rules carefully and ensure that they fulfil all eligibility conditions. Their admission to all stages of the recruitment will be purely provisional subject to satisfying the eligibility conditions.
- 2) Candidates should carefully fill up all the details required in the application form including age, education qualification, details of valid community certificates, etc., as no correspondence regarding change of details will be entertained after last date for applying. If any of their claims is found to be false or incorrect, it will lead to rejection of their candidature.

- 3) The qualification prescribed should have been obtained from recognized University / Institutions.
- 4) Candidates should submit self-attested photo copies of required certificates and other documents, in support of their claims in the applications such as age, community (in the prescribed format), educational qualifications, experience, etc., along with the application.
- 5) Any experience gained after the minimum qualifying degree will only be taken into consideration.
- 6) The institute reserves the right to restrict the number of candidates called for written / skill test / interview to a reasonable limit on the basis of qualifications, level of relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements.
- 7) The institute has the right to decide the mode of screening and test the applicant for short listing and selection.
- 8) The institute reserves the right not to fill post advertised and to reject any or all applications without assigning reason.
- 9) For Regular posts, candidates employed in Government and Semi-Government Organizations, Public Sector undertakings, Autonomous bodies of Government of India or the State Government must apply through their present employer. If they anticipate unavoidable delay in their applications, they may submit advance copies of their applications directly to the Institute which will be considered provisionally. Candidates will be allowed to appear for the skill / written test or interview only if the applications are duly forwarded (proper channel) by the employer. For deputation post, the application must be forwarded through the proper channel (present employer). Advance copies will not be considered for the selection process in the case of deputation.
- 10) Applications submitted without a No Objection Certificate (NOC) from candidates employed in Government or Semi-Government Organisations, Public Sector Undertakings, or Autonomous Bodies of the Government of India or State Governments will not be considered. Failure to disclose the nature of current employment at the time of application will lead to immediate termination of candidature if discovered at any later stage.
- 11) Candidates employed in Government and Semi-Government Organizations, Public Sector undertakings, Autonomous bodies of Government of India or the State Government must submit the Character Certificate, Vigilance Clearance Certificate and Copy of APAR's (deputation only) for the latest 05 years along with application.
- 12) Selected candidates (Regular) will be covered under the New Contributory Pension Scheme as notified by the Government of India, Ministry of Finance vide notification No. 5/7/2003ECB&PR dated: 22nd December, 2003.

- 13) Age, qualifications and experience will be reckoned as on the last date for submitting hard copy of the application. Legible copies of all certificates must be attached with the print out of the application.
- 14) The institute follows the reservation norms as per the Government of India rules.
- 15) The written test / skill test / interview will be held in **Rajiv Gandhi National Institute of Youth Development (RGNIYD), Bangalore to Chennai Highway, Sriperumbudur – 602 105, Kanchipuram District, Tamil Nadu.**
- 16) Quarters will be provided in the campus, subject to the availability.
- 17) Candidates are advised to visit institute website (i.e. www.rgnyd.gov.in) periodically for updates regarding recruitment process.

Instructions to the Candidates for Contractual Positions:

1. Mere possession of the minimum qualifications does not entitle a candidate to be called for an interview.
2. The shortlisting criteria may be more stringent than the minimum qualifications specified.
3. The selected candidates will be appointed purely on a temporary basis for an initial period of 03 months, which may be extended or curtailed depending upon the Institute's requirements and the individual performance. The appointment does not confer any right to claim permanent employment or extension.
4. These contract positions are being offered to meet immediate institutional requirements and shall not entitle the selected candidates to claim eligibility for future regular recruitment.
5. The terms and conditions of engagement will be governed by the norms prescribed under the Statutes/Ordinances of RGNIYD as amended from time to time.
6. Applications that are incomplete, not in the prescribed format, or without self-attested supporting documents will be summarily rejected. Applications submitted via email will not be accepted.
7. No correspondence will be entertained regarding the selection process, interview outcomes, or reasons for non-selection.
8. Shortlisted candidates will be informed of the interview details via the email provided in the application form.
9. The number of positions advertised is tentative and may be increased or decreased depending on institutional requirements. The Institute reserves the right to fill consequential vacancies as well.

10. The Institute reserves the right not to fill any or all of the advertised posts without assigning any reason.
11. RGNIYD reserves the right to reject any application that is incomplete or missing required enclosures.
12. The interviews for the said posts will be conducted only in physical mode at RGNIYD, Sriperumbudur, Tamil Nadu.
13. No interim correspondence shall be entertained regarding the selection process.
14. Fulfilling eligibility does not guarantee a call for interview. The decision of the Screening Committee and Competent Authority shall be final.
15. All updates, including corrigenda and amendments, will be published only on the Institute's official website. Applicants are advised to check the website regularly.

-Sd-
सहायक कुलसचिव /
Assistant Registrar